

WE ARE HIRING

Partnerships & Strategic Communications Intern

DO YOU...

Live and breathe social media?

Love stories, writing, and great design?

Desire to do meaningful work for social impact?

IF THE ANSWER IS...

YES!

JOIN OUR TEAM!

OUR INTERNSHIPS

are designed to provide real-world experience,
and will enable you to apply practical skills
to help raise awareness on social causes.

CHECK US OUT



hcsa.org.sg



@HCSACommunityServices



HCSA Community Services



WE ARE HIRING

HCSA Community Services is looking for an energetic and resilient go-getter who has a flair for writing, keen eye for design and storytelling, and a love for all things social media to join our team!

**PARTNERSHIPS
& STRATEGIC
COMMUNICATIONS
INTERN**

REQUIREMENTS:

- Currently pursuing a diploma in Mass Communication or other related fields
- Multi-tasker; able to work in fast-paced environment
- Good command of written English
- Proactive and detail-oriented, able to work autonomously as well as with others
- Equipped with basic knowledge of design software such as Canva, Photoshop, Illustrator and video editing software such as Adobe Premiere Pro, Final Cut Pro or its equivalent
- Handy with cameras and have fundamental photography skills

RESPONSIBILITIES:

- Co-plan, create, produce, and publish monthly social media content to support various programmes and marketing objectives
- Assist with coordination and execution of marketing and communications events and activities
- Assist with media monitoring and social media performance analysis
- Assist with planning, organising, and running photography/videography shoots for events/activities e.g. workshops, webinars.



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